

**COMMITTEE ON INSURANCE/AUDIT AND CLAIMS**  
**TUESDAY, MAY 24, 2022**  
**5:00 p.m.**

**COMMITTEE MEMBERS PRESENT:** David Armstrong, Trudy Blankenship, and Robin Blair.  
Robin Harrison was absent.

**OTHER COUNCIL MEMBERS:** Mayor Dan Rife and Ed Barlow

**STAFF PRESENT:** Assistant City Administrator Traci Cox, and Deputy City Clerk Miranda Deal

Vice-Chair David Armstrong called the meeting to order at 5:00 P.M.

**OLD BUSINESS:**

1. **Approval of minutes from previous meeting:** On a motion by Ms. Blankenship, the minutes of the May 10, 2022 meeting were approved 3-0.
2. **Review and approval of the Claims Report:** The Committee discussed items regarding the Claims Report. Ms. Blair moved to approve the claims. Motion carried 3-0.

**NEW BUSINESS:**

3. **Staff Reports:** Ms. Cox reported on the Opengov meetings that took place last week. The Opengov team came down and walked through some of the processes of the new software. Mayor Rife reported on City Clerk interviews and that the position was offered to Miranda Deal, the current Deputy City Clerk.
4. **Other Reports: None**

**ADJOURNMENT:** Ms. Blankenship made a motion to adjourn at 5:09 PM. Motion carried 3-0.

Miranda Deal